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## **Appointment of Vice Chair**

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### **Summary**

The following report provides information relating to the appointment of a Vice-Chair for the Helensburgh and Lomond Area Community Planning Group. It outlines the expected time commitment and also gives information on the role. The Area Community Planning Group is asked to consider making an appointment to the position of Vice-Chair.

### **1. Purpose**

1.1 This report asks the Area Community Planning Group to consider the appointment of a Vice-Chair.

### **2. Recommendations**

2.1 The Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

### **3. Background**

3.1 The vacancy for Vice-Chair has arisen as the current Vice-Chair has taken redundancy from the Argyll and Bute Third Sector Interface. This report requests members to consider the appointment of a new Vice-Chair.

### **4. Detail**

4.1 According to the Terms of Reference the Vice-Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.

4.2 In order to be considered as a candidate for the position of Vice-Chair the person must be a member of the Helensburgh and Lomond ACPG.

4.3 Some further information on the commitment required:-

- Attend meetings of the Helensburgh and Lomond ACPG and deputise for the Chair in his absence
- Deputise for the Chair at meetings of the Community Planning Partnership Management Committee or the Full Partnership

- Time commitment of at least 4 CPG meetings per year in February, May, August and November and 4 pre-agenda meetings per year in January, April, July and October
- To participate in any Short-Term Working Groups as required
- To engage with officers of the Council in terms of setting the Agenda for the CPG in consultation with the Chair

## **5. Conclusions**

5.1 The CPG is asked to consider the appointment of a Vice-Chair.

## **6. Argyll and Bute Outcome Improvement Plan Outcomes**

6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

### **For further information please contact:**

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